



Estt. Srl. No. 109/2024
RBE No- Nil

EAST COAST RAILWAY
प्रधान मुख्य कार्मिक अधिकारी का कार्यालय/
Office of the Principal Chief Personnel Officer
रेल सदन, द्वितीय तल, भुवनेश्वर - 751017
Rail Sadan, IInd Floor, Bhubaneswar-751017

ECoR/Pers/R/Pass.

Date:08.08.2024

**ALL PHODs/CHODs,
DRMs/CWM/CAO&CPM,
East Coast Railway, Bhubaneswar.**

Sub: Clarification for issuance of only fresh Passes after expiry of validity period.

A copy of Railway Board's Letter No. 2024/E(W)/01/08/4, dated 06.08.2024 on the above quoted subject is forwarded herewith for information, guidance and necessary action.

**Digitally Signed by PENTA
RADHA KRISHNA
Date: 08-08-2024 17:44:00
Reason: Approved**

Encl: As above,

**(Penta Radhakrishna)
Assistant Personnel Officer (HQ)
For Principal Chief Personnel Officer.**

Copy to:-

1. Secy. to GM & AGM,
2. Chairman-RRB&RRC-BBS,
3. Dy.CPOs /Sr.DPOs, DPOs/SPOs, WPO/APOs of Personnel Department,
4. General Secretary's- ECoRSC & ECoRSU.



भारत सरकार GOVERNMENT OF INDIA
रेल मंत्रालय MINISTRY OF RAILWAYS
(रेलवे बोर्ड) (RAILWAY BOARD)



No. 2024/E(W)/01/08/4

New Delhi, dated 06.08.2024

The General Managers/DGs/CAOs (P)
All Indian Railways, PUs & CTIs.


The Chief Medical Directors/Officers
All Indian Railways/Production Units.

Sub: Clarification for issuance of only fresh Passes after expiry of validity period.

Instances of some Pass Issuing Authorities extending validity period of Special Passes issued on Medical Grounds by making repeated endorsements on them have been brought to the notice of Board.

2. In this context, it may be noted that there is no provision in the extant Railway Servants (Pass) Rules, 1986 (Second Edition-1993) for extension of validity period of a Pass by making endorsement on the same, as it may lead to ambiguity and misuse. Pass Issuing Authorities are accordingly advised to ensure that only fresh Passes are issued as per extant rules and not to make endorsements for extending validity period.

3. However, if any inadvertent error occurs/is noticed on a Physical Pass, the same can be corrected by respective Pass Issuing Authorities with due attestation.


(V. Somadas) 06/08/24

Dy. Director Estt. (Welfare)-I
Railway Board

E-mail : v.somdas@gov.in

Tele No. : 011-47845543

Copy to:-

- (i) DG(RHS), Railway Board : For information.
- (ii) EDVT/Railway Board
- (iii) JS/Railway Board
- (iv) General Manager (Vigilance) : For information w.r.t. letter No. Vig./PC/V1/
Northern Railway, New Delhi. 2022/06/02121/MB dated 14.05.2024.